



To: Town Council, Board of County Commissioners, Planning Commissions, Public  
From: Alex Norton  
Date: September 13, 2017  
Subject: Housing Mitigation LDRs Update - Alternatives Analysis

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## PURPOSE

The purpose of this memo is to introduce alternative policy directions for the Housing Mitigation LDRs Update.

Over the course of the next two months the public, Planning Commissions, Town Council and Board of County Commissioners will analyze the attached alternatives. At a special meeting on November 13, Town Council and the Board of County Commissioners will provide direction on which alternative to implement through updated housing mitigation LDRs. This memo presents the background and schedule of events that will inform Council and the Board's direction.

## BACKGROUND

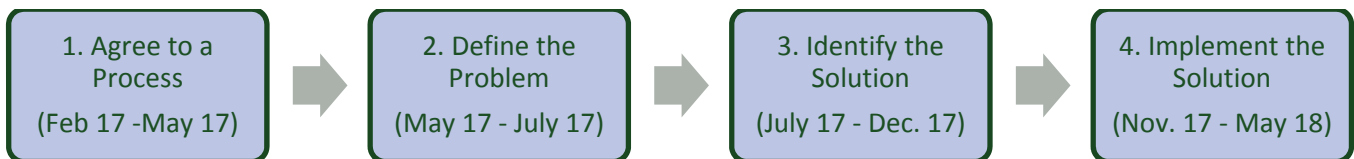
At the February 6, 2017 Joint Information Meeting (JIM), Town Council (Council) and the Board of County Commissioners (the Board) prioritized 5 major Comprehensive Plan implementation projects for 2017-2018.

1. Housing Mitigation LDRs Update
2. Housing Rules and Regulations Update
3. Natural Resource LDRs Update
4. Town Zoning Updates (Character Districts 3-6)
5. Town Parking Study (Character Districts 3-6)

Also at the February 6, 2017 JIM, Council and the Board established the following goals for each of the projects:

- Completion by May 2018
- Shared commitment among decision makers and stakeholders to the process and desired outcomes
- Decision maker and stakeholder engagement from beginning to end
- No delays between phases that require resetting the process
- Adoption hearings that are the culmination of the process, built on earlier phases

To achieve those goals, the Council and the Board directed staff to utilize a 4-phase public engagement process.



**Phase 1** of the Housing Mitigation LDRs Update was completed May 1, 2017. At the March 6 JIM, Council and the Board committed to the project purpose, schedule outline, and roles and responsibilities; then directed staff to release a request for proposals for a technical consultant. At the May 1 JIM, Council and the Board approved a contract with Clarion Associates, Craig Richardson, to provide technical support for the project.

**Phase 2** of the Housing Mitigation LDRs Update was completed July 10, 2017. Phase 2 began with the kick-off of the coordinated public engagement effort for all 5 projects, titled, "Engage 2017". The public identified issues at:

- Community Discussion in Spanish, May 30 (17 participants)
- Open House, June 1 (about 75 participants)
- Community Discussion, June 1 (about 75 participants)
- Online Survey, May 23 – June 5 (220 participants)

That public input was supplemented by issue identification from staff and Clarion Associates. Staff and Clarion reviewed all of the issues identified and distilled them into a list of underlying policy questions. On July 10, Council and the Board modified the list of questions drafted by staff and Clarion, and committed to providing direction on each of the questions listed, but no questions not listed. The 10 policy questions Council and the Board committed to answering are:

1. What segments of the workforce should required housing be for?
2. What (if any) housing demand from new jobs will be provided by tools other than housing requirements?
3. When should the requirement to house the construction workforce be collected?
4. When should the requirement to house the operations and maintenance workforce be collected?
5. When should the requirement to house the public sector workforce be collected?
6. What type of housing should be provided through housing requirements?
7. What methods for providing housing will be allowed and preferred?
8. What types of development should be exempt and why?
9. What type of relief from the housing requirements should be allowed?
10. How should the updated requirements be applied to existing development and approvals?

**Phase 3** of the Housing Mitigation LDRs Update is currently underway and will be complete by November 2017. The goal of Phase 3 is that Council and the Board commit to direction on each of the above 10 policy questions, prior to staff spending significant time and the remaining budget resources drafting updated housing mitigation LDRs. The method for informing Council's and the Board's direction is an alternatives analysis. A full description of the alternative analysis, including a schedule for all of Phase 3, is the next section of this memo.

**Phase 4** of the Housing Mitigation LDRs Update will begin upon completion of Phase 3 and be complete by May 2018. During Phase 4 the actual updates to the housing mitigation LDRs will be drafted then reviewed through the formal adoption process compliant with all state statutes. The goal of the 4-phase process (going back to the February JIM) is that Phase 4 will focus on how best to implement the policy direction from Phase 3.

All materials related to all 4 phases can be found at [engage2017.jacksonetetonplan.com/housingrequirements](http://engage2017.jacksonetetonplan.com/housingrequirements).

## **ALTERNATIVES**

The purpose of the current phase of the Housing Mitigation LDRs Update is that Council and the Board will commit to direction on each of the 10 policy questions identified in July, prior to staff spending the remainder of its budgeted resources drafting updated LDRs. The method for informing Council and the Board, so that they are committed in their direction, is an alternatives analysis.

At the project website, [engage2017.jacksonetetonplan.com/housingrequirements](http://engage2017.jacksonetetonplan.com/housingrequirements), you will find alternative answers to the 10 policy questions identified by Council and the Board on July 10. The alternative answers are presented in 3 formats:

- *Alternative Policy Direction: Housing Mitigation LDRs Update* – is a brief (6 pages) discussion of each of the questions and description of the alternative answers.
- *Alternative Answers to Policy Issues: Affordable Workforce Housing* – is a detailed (48 pages) discussion of each of the questions and description of the alternative answers.
- There is also a 25 minute presentation of the project background, each question, and the alternatives posted at [engage2017.jacksonetetonplan.com/housingrequirements](http://engage2017.jacksonetetonplan.com/housingrequirements).

The alternatives will be reviewed on the following schedule:

- Alternative Release: September 13
- Alternatives Review: September 13 – October 11
  - Read the brief description of the alternatives: Alternative Policy Directions
  - Read the detailed description of the alternatives: Alternative Answers to Policy Questions

- Watch a presentation of the alternatives at [engage2017.jacksontetonplan.com/housingrequirements](https://engage2017.jacksontetonplan.com/housingrequirements)
- Email a question at [engage2017.jacksontetonplan.com/housingrequirements](https://engage2017.jacksontetonplan.com/housingrequirements)
- Check the FAQ sheet maintained on [engage2017.jacksontetonplan.com/housingrequirements](https://engage2017.jacksontetonplan.com/housingrequirements)
- Attend an office hours to talk to a planner about the alternatives
  - September 26, 7:00 – 9:00 am, Housing Department Conference Room, 320 S. King
  - September 26, 4:00 – 6:00 pm, Housing Department Conference Room, 320 S. King
  - September 27, 11:00 am – 2:00 pm, Housing Department Conference Room, 320 S. King
  - October 2, 11:00 am – 2:00 pm, Housing Department Conference Room, 320 S. King
  - October 3, 11:00 am – 2:00 pm, Housing Department Conference Room, 320 S. King
  - October 3, 4:00 – 6:00 pm, Housing Department Conference Room, 320 S. King
  - October 4, 7:00 – 9:00 am, Housing Department Conference Room, 320 S. King
  - October 4, 4:00 – 6:00 pm, County Planning Conference Room, 200 S. Willow
  - October 5, 7:00 – 9:00 am, Housing Department Conference Room, 320 S. King
- Alternatives Analysis: September 13 – October 20
  - Community Discussion Public “Comment” Event
    - (Spanish): October 2, 6:00 – 8:00 pm, Library Auditorium
    - (English): October 9, 6:00 – 8:30 pm, Snow King Grandview Lodge
  - Online Alternatives Analysis Survey: September 13 – October 11
  - Public Comment Published: October 12
  - Staff Recommendation Published: October 12
  - Joint Town/County Planning Commission Meeting: October 16, 6:00 pm, County Chambers
    - Purpose: consider the alternatives and make a recommendation
    - if needed continue to October 17, 6:00 pm, County Chambers
    - if needed continue to October 19, 6:00 pm, County Chambers
- Policy Direction: October 30 – November 13
  - Joint Town Council/Board of County Commissions Meeting (JIM): October 30, 5:00 pm, Town Hall
    - Purpose: consider the alternatives and develop draft policy direction
    - if needed continue to November 1, 2:00 pm, Town Hall
    - if needed continue to November 2, 2:00 pm, Town Hall
  - Draft Policy Direction Release: November 3
  - JIM: November 13, 5:00 pm, Town Hall
    - Purpose: finalize policy direction

## **PUBLIC ANALYSIS**

Opportunities to provide public analysis will be provided as follows:

- At the Community Discussion Public “Comment Event” October 9 (October 2 in Spanish)
- Via the online alternatives analysis survey September 13 – October 11
- At the first Joint Planning Commissions meeting October 16, 6:00 pm, County Chambers
- At the first JIM to consider the alternatives October 30, 5:00 pm, Town Hall
- At the JIM to finalize policy direction November 13, 5:00 pm, Town Hall

Public engagement efforts will be focused on encouraging participation in the October 9 (English) and October 2 (Spanish) public comment events. Comment submitted online and at meetings is submitted into a vacuum. At a public discussion members of the public on both sides of an issue have the opportunity to engage in conversation and seek common ground that might not have been readily apparent from their initial public comment.

Public comment will be published on the following dates:

- October 12 as part of the Planning Commission Packet

- October 23 as part of the initial JIM Packet
- November 9 as part of the final JIM Packet

### **STAFF ANALYSIS & RECOMMENDATION**

Staff analysis of the alternatives and recommendation will be provided on October 12 as part of the Planning Commission Packet.

### **PLANNING COMMISSION ANALYSIS & RECOMMENDATION**

Planning Commission analysis of the alternatives will be provided through the course of the Joint Town/County Planning Commissions Meeting beginning October 16, 6:00 pm, County Chambers. The Planning Commissions' recommendation will be published October 23 as part of the initial JIM Packet.

### **ATTACHMENTS**

- Alternative Policy Direction: Housing Requirements Update (brief description)
- Alternative Answers to Policy Questions: Affordable Workforce Housing (detailed description)